



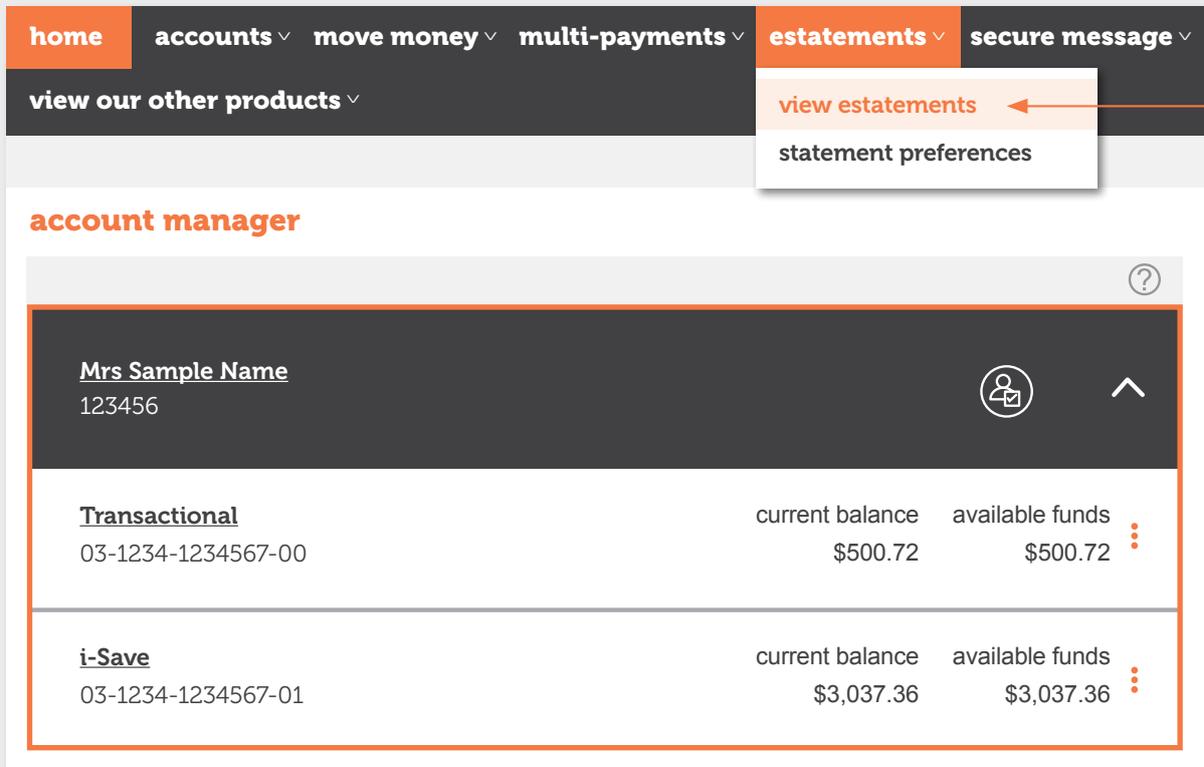
How to...

View and download statements.

SBS Internet banking guides.



Step 1. ▶ Select view statements.



Go to the **statements** tab and select **view statements** from the drop-down menu.

Step 2. ▶ Select account and date range.

view statements

select account

transactional: 03 1234-0123456-00 available: \$500.72 

basic search **advanced search**

statements from the last

2 years 

description	account	statement date	status
zero limit statements - 01jan2021 - 31jan2021	03-1234-0123456-00	01/02/2021	available
zero limit statements - 01dec2020 - 31dec2020	02-1234-0123456-00	01/01/2021	available
zero limit statements - 01nov2020 - 30nov2020	02-1234-0123456-00	01/12/2020	available
zero limit statements - 01oct2020 - 31oct2020	02-1234-0123456-00	01/11/2020	available
zero limit statements - 01sept2020 - 30sept020	02-1234-0123456-00	01/10/2020	available

change list size

5 

 *you may need to download adobe acrobat reader to open and view these forms if you don't already have it installed. [download adobe acrobat reader free of charge here.](#)

▶ Select account you wish to view.

▶ Select the date range.

view statements

select account

transactional: 03 1234-0123456-00 available: \$500.72

basic search

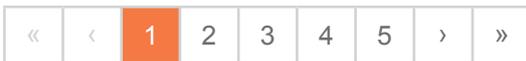
advanced search

statements from the last

2 years

description	account	statement date	status
zero limit statements - 01jan2021 - 31jan2021	03-1234-0123456-00	01/02/2021	available
zero limit statements - 01dec2020 - 31dec2020	02-1234-0123456-00	01/01/2021	available
zero limit statements - 01nov2020 - 30nov2020	02-1234-0123456-00	01/12/2020	available
zero limit statements - 01oct2020 - 31oct2020	02-1234-0123456-00	01/11/2020	available
zero limit statements - 01sept2020 - 30sept020	02-1234-0123456-00	01/10/2020	available

change list size



5



*you will need to download adobe acrobat reader to open and view these forms.
[download adobe acrobat reader free of charge here.](#)

Select the statement you wish to view from the description list.



Zero Limit Statement - pdf

- Open
- Open with system viewer
- Always open in Adobe Reader
- Show in folder
- Cancel

Your statement is ready to view, click on the arrow at the bottom of your screen and select **Open** from the pop-up menu.

Your statement is now ready to view. If you are looking for something specific, please refer to the guide **‘View accounts, balances and transaction history’**.

Account no: 031234 012234567 00
Statement no: 63
Statement Opening Date: 1 January 2021
Statement Closing Date: 31 January 2021



MR AB SAMPLE & MRS CD SAMPLE
 10 SAMPLE STREET
 SUBURB
 CITY & POST CODE 9876



Transactional

BALANCE SUMMARY	
Opening Balance	\$0.72 Cr
Deposits	\$0.00 Dr
Withdrawals	\$0.00 Dr
Net interest earned (\$0.00 less tax \$0.00)	\$0.00 Dr
Other charges	\$0.00 Dr
Closing Balance	\$0.72 Cr

ACCOUNT SUMMARY	
Available credit at closing date	\$0.72 Cr
Closing credit interest rate	0.00%

OTHER INFORMATION
 Any overdrawn amount will be charged interest at a rate of 23.00% per annum, is calculated daily and is payable immediately.

Go Paperless?

At SBS Bank we strive to support New Zealand's environment via sustainable practices and would like you to tell us how you would like to receive your statements.

Did you know that it's possible to also receive your statements online through our Internet Banking service? For some accounts, we may be able to stop you from receiving paper statements altogether.

Interested?

Talk to one of our friendly team on 0800 727 2265, visit your local branch or send us a secure message via Internet Banking.

If you're not already registered for Internet Banking we'd be happy to set this up for you. Just visit our website at sbsbank.co.nz and click the 'Register' button at the top of the screen.

Check out our full range of 'How to' guides:

[Log in and set up your password](#)

[View accounts, balances and transaction history](#)

[Add a new payee](#)

[Make a payment](#)

[Set up multi-payments](#)

[View and download statements](#)

[Authorise transactions for multiple signatories](#)

You can also follow our 'How to' online videos by visiting our website sbsbank.co.nz/how-to-guides

If you prefer to chat with our friendly team you can give us a call on **0800 727 2265** and we can talk you through it step-by-step.

